

**GREENVILLE FREE MEDICAL CLINIC**  
**ADDITIONAL COVID-19 SAFETY**  
**PROCEDURES (3/10/2020)**

- **Announcement at clinic opening:**

"For your health and safety, as well as the staff and volunteers here, All patients must wash their hands or use hand sanitizer upon entering the building. If you have fever, cough and/or shortness of breath, notify the front desk immediately. Thank you for your cooperation."

- **Telephone script addition:**

"If you have traveled to Iran/ China/Japan/South Korea/Italy or the state of Washington within the last 14 days, and are currently experiencing fever/cough/shortness of breath, please call the clinic at 864-232-1470 extension 27 for further instructions."

- **Patients calling in:**

If a patient calls in with symptoms, direct the call to the Nurses' Station. Ask the screening protocol questions (recent travel and symptoms). If positive, notify the Health Department per the protocol and give patient their recommendation.

- **Virtual visits:**

Know that there are several FREE online Covid-19 screening 'virtual visits' available:

1. <https://www.prismahealth.org/virtual-visit/>
2. <https://campaigns.muschealth.org/virtual-care/> (Promo code COVID19)

- **Sign in procedure:**

It is CRITICAL that all patients sign in at each and every visit! This is necessary should we need to create an 'exposure list' if a positive case occurs.

- **PPE Supplies (Personal Protective Equipment):**

Our inventory of face masks is limited, and we are restricted to a minimal reorder amount from our medical supply source. Please make sure that patients do not take more than one mask, nor the smaller bottles of hand sanitizer for their own use.

- **Room cleaning/disinfecting:**

If a suspect-Covid-19 patient is placed in a room, it has been recommended that the room should remain closed for 2 hours following a thorough cleaning with CaviWipes.